

## HEVERSHAM PARISH COUNCIL

Unconfirmed Minutes of the Parish Council meeting held on **Thursday 12 July 2018** at 7.30pm in the Athenaeum, Leasgill

**Present** – Cllrs. Brian Rendell, Peter Clarke, Adrian Bland (from 8.15pm), Gordon Capstick, Tom Grindey and Iain Richards; County Cllr. Roger Bingham; District Cllr. Kevin Holmes; the Clerk; and no members of the public.

### **81/18 Apologies**

Apologies were received from Cllr. Bland (who would be arriving late).

### **82/18 Declarations of Interest**

None

### **83/18 Minutes**

**Resolved** that the minutes of the meeting held on 24 May 2018 and the non-quorate meeting on 14 June 2018 be confirmed as a true record and be signed by the Chairman.

### **84/18 Public Participation**

There were no members of the public present.

### **85/18 Matters Arising from Parish Meeting**

Housing & Demography – Cllrs. Rendell, Clarke and Richards had met and they proposed that ACT be approached to give their thoughts to the Council. It was agreed to invite Fran Richardson of ACT to the September meeting.

### **86/18 Ongoing Items**

- Old railway line footpath: The footpath had recently been completed and thanks were expressed to Cllr. Capstick for his efforts in arranging this. The Clerk was authorised to make payment to CHB Surfacing Ltd who had done the work and to then make the grant claim to the Rhoda Thompson Trust
- New flower bed at the north end of the village: The work would be done soon.
- Double Yellow Lines: The Clerk had received confirmation of the process from Cumbria County Council and a meeting had taken place on site between representatives of the Parish and the County Councils. It was expected that the next South Lakeland Local Committee meeting on 19 July would be asked to approve the allocation of funds and once that approval has taken place the Traffic Regulation Order process can begin.
- Grievegate milestone plaque: The Clerk reported that the design and draft wording for the plaque had been agreed and the quoted price was £304 plus VAT. Leasgill Quarry Trust had approved a grant of £300 last October. Approval of the design and wording was awaited from the Levens Estate.
- Monument: The work would be done before the October meeting.
- Speed Indication Device: A decision was deferred until the September meeting.

### **87/18 B4RN**

Cllr. Richards reported that he was waiting for route feedback. It was agreed to form a working group and Cllrs. Rendell and Grindey offered to participate. Concern was expressed that we appeared to be a long way from raising the requisite funds.

### **88/18 Street Lighting**

The Clerk reported that a quote of £8005 plus VAT had been received for replacing some of the wooden poles with steel columns and fitting LED lights to all the street lights. SLDC had agreed to transfer their 1 light free of charge and a reply was awaited from Electricity North West with regard to their charges for taking lights off the wooden poles and connecting them onto the steel columns. It was hoped to do the work and transfer the energy and maintenance costs by 1 October 2018.

### **89/18 Reports**

- a. A report on behalf of the Kendal Neighbourhood Policing Team had been received and the Clerk reported that there was one crime relating to the parish - a Road Traffic Collision on the A6.
- b. District Cllr. Holmes reported that SLDC were looking at cost cutting and the Clerk drew attention to a report that paper copies of planning applications were no longer to be available as considerable savings were involved.
- c. County Councillor Bingham reported with regard to the conflicting reports as to crime relating to the Appleby Horse Fair; support for Sugar Tax; continuing discussions on Unitary Authorities; and that it was agreed to be legal for councillors to film a meeting on their mobile phones. He also mentioned overgrown hedges and that he was to tour Heversham with the Highways officer next Tuesday.
- d. The Athenaeum: Cllr. Grindey reported that the barbecue held on 16 June had made just under £500 despite some problems and that the floors had now been completed.

### **90/18 Planning**

#### **SL/2018/0032 Land opposite Brant House, Woodhouse Lane, Heversham**

It was noted with concern that still no reply had been received from SLDC to the letter from the Clerk on 9 April 2018 querying why the Neighbourhood Plan had apparently been ignored in arriving at the decision to approve the application.

**Resolved** that **no objection** be made to the following planning application which had been submitted to SLDC and circulated to the members of the Council since the last meeting:

## **SL/2018/0529 West Cottage, Leasgill**

Conversion of unused first floor area to create ancillary domestic accommodation

The email forwarded to Cllrs. on 12 July 2018 with regard to a proposed residential development at Woodhouse Farm was discussed. It was agreed that the Clerk should reply to say that the Council viewed the principle of development positively and would in general be in support but would encourage the proposal more if it included affordable housing.

It was reported that the Diocese of Carlisle were considering disposal of the school site. St. Peter's PCC had requested that the Diocese consider a payback to the community but the Diocese had stated that they would need to obtain maximum value for the site. They had however agreed that the PCC and the Parish Council would be kept informed and the Council agreed that they would work with the PCC to seek a payback/legacy from the Diocese.

### **91/18 Highways/Footpaths**

- a. Cllr. Clarke reported that there was to be a meeting in two weeks with the Lancaster Canal Regeneration Partnership.
- b. Cllr. Clarke also reported with regard to the footpath that goes up behind the Old Grammar School.
- c. It was reported that there was a crack in the pavement by the playground and that several hedges needed attention including the one by the playground.

### **92/18 Playground Report**

- i. Cllr. Rendell had inspected the playground since the last meeting and continued to monitor the equipment.
- ii. The two rotten posts had been replaced by Cllr. Bland, who was to meet Cllr. Rendell to discuss some equipment problems.
- iii. The inspections until the next meeting were to be carried out by Cllr. Rendell.

### **93/18 WWI Commemoration**

- a) Barn Dance: Arrangements were to be discussed at the September meeting.
- b) Beacon on Heversham Head: Soup would be available.
- c) Church and Community Planning Group: Cllrs. Bland and Richards reported that there was to be a village service with an invitation to all villagers and ex-service personnel. There were to be displays in the Church with a commemoration of the 17 lost parishioners. A grant application had been made by the Parish Council for 10 silhouettes with a further 7 to be funded by donations to the PCC and it was envisaged that the 17 silhouettes would be placed on pews in the Church with a further one to be placed on the wall by the war memorial.

### **94/18 Data Protection**

**Resolved** that the Data Protection Policy and the Privacy Policy which had been forwarded to Cllrs. on 11 July 2018 be approved and that both policies be put on the Parish Council website

### **95/18 Finance**

- a. The following receipt was noted:  
Field of Dreams - £380.00
- b. The following payments were approved:  
The Athenaeum – Annual maintenance contribution - £100.00 - cheque 435  
St. Peter's Church – Annual churchyard maintenance - £500.00 – cheque 436  
Dallam School Charitable Trust – Playground rent - £1.00 – cheque 437  
M R Richardson – Salary & expenses - £832.40 – cheque 438  
HMRC – PAYE re M R Richardson - £187.40 – cheque 439  
The Athenaeum – VAT refund - £1021.90 (when received from HMRC) – cheque 440
- c. The Clerk confirmed that it was currently the period for the public to view the accounts and that all the required information had been placed on the Parish Council website
- d. **Resolved** that it be noted that the closing bank balance at 30/6/18 was £23,710.45 and that the bank statement be counter-signed.

### **96/18 Correspondence**

The following correspondence received and not included as an item on this agenda was noted:

- a. CCC - Temporary road closure Mabbins Hall Lane starting 7/6/18 for 2 days (emailed to Cllrs.21/5/18)
- b. CALC - Local Council Review survey (emailed to Cllrs.22/5/18)
- c. CALC - Survey re relationship between building control & development control (emailed to Cllrs.22/5/18)
- d. CALC – June 2018 newsletter (emailed to Cllrs.8/6/18)
- e. CALC – Remembrance Day Silhouette installation grants (emailed to Cllrs.12/6/18)
- f. CALC – Survey re mandatory adoption of Community Infrastructure Levy (emailed to Cllrs.19/6/18)
- g. CALC – NALC/Local Council Rural Business Webinar on 29/6/18 (emailed to Cllrs.20/6/18)
- h. CALC – Supporting vulnerable people during emergencies event on 28/6/18 (emailed to Cllrs.21/6/18)
- i. SLDC – Link to South Lakeland and Eden District Councils' joint older persons' housing strategy 2018-2015 (emailed to Cllrs.27/6/18)
- j. CALC – Planning training events in September 2018 (emailed to Cllrs.28/6/18)
- k. CALC – North West Coastal Access monthly update June 2018 (emailed to Cllrs.29/6/18)
- l. CALC – High Court decision against Ledbury Town Council (emailed to Cllrs.4/7/18)
- m. CALC – ACT Gazette summer 2018 (emailed to Cllrs.6/7/18)

**97/18 Westmorland Gazette** – Matters from this meeting to be reported for the Westmorland Gazette:

- Completion of the old railway line footpath
- Purchase and installation of two poo bins which were being well used

**98/18 Items for Information- *no decisions or action permitted***

- The process was underway for the digital mapping of the graves at St. Peter's Church
- There is to be a St Peter's Church quiz night in the Athenaeum on 13 October 2018

**99/18 Items for consideration for a future agenda**

- Promotion of wild flowers and wildlife

**100/18 Date of next meeting**

The next meeting of the Parish Council will be held on Thursday 20 September 2018 and will commence at 7.30pm in the Athenaeum, Leasgill

The meeting closed at 9.30pm

**Malcolm Richardson**  
Clerk to the Council