

HEVERSHAM PARISH COUNCIL

Unconfirmed Minutes of the Parish Council meeting held on **Thursday 10 December 2020**

This meeting was held remotely via a video conference. A virtual meeting protocol was circulated to all attendees prior to the meeting, which was open to members of the public

Present – Cllrs. Brian Rendell (Chairman), Peter Clarke, Tom Grindey and Adele Shepherd; District Cllr. Kevin Holmes; the Clerk and no members of the public.

90/20 Apologies

Apologies were received from Cllrs. Adrian Bland and Iain Richards (reasons noted) and County Cllr. Roger Bingham

91/20 Requests for Dispensation

None

92/20 Declarations of Interest

Cllr. Grindey declared an interest with regard to minute 100/20 e)

93/20 Minutes

Resolved that the minutes of the meeting held on 8 October 2020 be confirmed as a true record and be signed by the Chairman

94/20 Public Participation

None

95/20 Ongoing Items

- B4RN: 59 properties had been connected. The road closure on 5 January 2021 to make the the cuts on the lanes by The Athenaeum had been postponed but the Park House Drive wayleave was broadly agreed
- BT payphone removal / defibrillator use: The defibrillator had been installed
- Contact Line (coronavirus local community support network): Cllr. Clarke reported that this was to continue as before until at least the Spring

96/20 Reports

- a. District Cllr. K. Holmes reported that the majority of members had voted in favour of a unitary authority comprised of Barrow, Lancaster and South Lakeland with regard to the proposed local government reorganisation
- b. County Cllr. Bingham had emailed his report on the current Covid position and on highways matters including the resurfacing of Moss Lane and the B4RN problems referred to above. He also reported that the arrangement of a speed trial on Woodhouse Lane was pending
- c. The Athenaeum: There was nothing to report

97/20 Planning

- i) It was noted that the following planning applications had been notified as approved by SLDC since the last meeting:
 - PN/2020/0053 Halforth Farm, Heversham**
(Prior notification application) Roofing over two sections of collecting yard (No approval required)
 - SL/2020/0367 High Haverflatts Farm, Haverflatts Lane, Milnthorpe**
Siting of 28 ground-mounted solar panels (re-submission of SL/2020/0062 which was withdrawn)
- ii) It was noted that the following planning application had been submitted to SLDC and circulated to members of the Council since the last meeting:
 - SL/2020/0733 1, Eversley House, Leasgill**
Proposed first floor metal balcony to master bedroom
 - SL/2020/0712 Waterside, Heversham**
Conversion of existing garage into a holiday let and a single storey orangery extension to the front of the property

The Council had **no objection** to either application but some members felt that the orangery extension in SL/2020/0712 was unsympathetic
- iii) The Neighbourhood Plan group had met and reviewed policy HH2 with regard to the maximum of 30 new dwellings and had reported back to the Council (emailed to Cllrs 9/12/20). They asked the Council to consider the removal of the ceiling figure within HH2 and to take the appropriate action to communicate this to SLDC. The Clerk was asked to ascertain whether removal of the ceiling was possible. The group agreed to informally monitor the Local Plan review process and to keep the Council informed of any matters of which they become aware that may compromise the Neighbourhood Plan as approved

98/20 Highways/Footpaths/Trees

Highways:

- a) The Clerk reported that "20 is Plenty" was awaiting the speed trial as reported above
- b) Parking between Crow Wood and the Playground was raised and it was agreed to discuss this further at the next meeting

Footpaths/Tracks:

- i) The Clerk reported that SLDC had authorised the locality grant to stabilise and refurbish the wall by the bench at G Handley's Copse
- ii) The work on the installation of steps at The Cockpit was to be commenced once the weather improved

Trees and Woods:

The decision as to work to be carried out at Quarry Wood was deferred to a later meeting

99/20 Playground Report

- i) Cllr. Rendell had inspected the playground since the last meeting, continued to monitor the equipment and would carry out the inspections until the next meeting
- ii) It was agreed that the Chairman and the Clerk would consider the suggestions that had been made for the next phase of the improvements and make a proposal to the next meeting

100/20 Finance

- a) The following payments between meetings were approved:
 - M R Richardson – refund re defibrillator signs - £26.22 – cheque 555
 - M R Richardson – salary and expenses to 31/10/20 - £1264.31 – cheque 556
 - HMRC – PAYE re M R Richardson – £279.40 – cheque 561
 - B Rendell – refund re Christmas tree lights (£214.87) and contact line telephone (£54.00) - £268.87 cheque 557
 - Mrs M Rendell – flowerbed plants - £75.90 – cheque 558
 - Martin Tyson Ltd – grass cutting and village maintenance - £1275.00 – cheque 559
 - Npower Ltd – street lighting electricity (quarter to 30/9/20) - £125.08 – cheque 560
- b) The following payments were approved:
 - PKF Littlejohn LLP – external audit fees to 31/3/20 - £240.00 – cheque 561
 - A Bland – refund re 2 Christmas trees (one to be refunded by St Peter's Church) - £80.00 – cheque 562
 - SLDC – street lighting 2018/19 (included in the precept 2020/21) - £1540.53 – cheque 563
 - A2A Advertising Ltd – annual website SSL certificate - £48.00 – cheque 564
- c) The report from Cllrs. Rendell and Clarke on the Clerk's annual appraisal was approved
- d) It was noted that the external audit report and certificate had been received and that the Notice of Conclusion of Audit had been published on the website and on the notice board
- e) **Resolved** that the Contractor's tender document for 2021 which had been received in the amount of £1,205 be accepted. Cllr. Grindey had withdrawn from the room for this item
- f) The appointment of Jean Airey as internal auditor for 2020/21 was confirmed
- g) The receipts and payments account for the half-year ended 30 September 2020 (emailed to Cllrs 9/12/20) was noted
- h) The budget comparison for the half-year ended 30 September 2020 (emailed to Cllrs 9/12/20) was noted
- i) **Resolved** that it be noted that the closing bank balance at 30 November 2020 was £13,858.08 which had been reconciled with the bank account and that the bank statement be counter-signed by the Chairman
- j) The Clerk presented the draft budget for 2021/22 (emailed to Cllrs 9/12/20). This was **approved** including a total precept of £11,712 which is 0.094% more than last year. **Resolved** that the Clerk be authorised to complete the precept form when it is received from SLDC and obtain the necessary signatures

101/20 Physical or Remote Meetings

It was agreed that physical meetings would be held whenever the majority of members approved as that was the democratic position. Remote meetings would otherwise be held

102/20 Christmas Arrangements

The plans for a drive-in CARol service at Tristrams on Christmas Eve were noted. The Council expressed its thanks to the councillors involved in the placing of the Christmas Tree on Leasgill Green concerning which many positive comments had been made

103/20 Annual Parish Meeting

It was agreed to defer the arrangements until the next meeting

104/20 Correspondence

The following correspondence received and not included as an item on this agenda was noted:

- a. Further items from SLDC and CCC giving information re coronavirus (covid-19) and test and trace matters
- b. Several items from CALC and SLDC concerning local government reorganisation and the Bay authority proposal
- c. CALC – NALC response to “Changes to the current planning system” policy consultation (emailed to Cllrs.12/10/20)
- d. Lancaster Canal Regeneration Partnership – Autumn 2020 newsletter (emailed to Cllrs.22/10/20)
- e. CALC – Cumbria Local Nature Partnership nature recovery lunchtime talks (emailed to Cllrs.22/10/20)
- f. CALC – Public consultation re standards of conduct in public life (emailed to Cllrs.22/10/20)
- g. CALC – Code of conduct training on 25/11/20 (emailed to Cllrs.22/10/20)
- h. CCC – Temporary road closure U5339 Leasgill from 23/11/20 (emailed to Cllrs.22/10/20)
- i. SLDC – Support for families in South Lakeland over half-term (emailed to Cllrs.26/10/20)
- j. SLDC – Barrow BC, Lancaster CC and SLDC agree economic strategy (emailed to Cllrs.4/11/20)
- k. CALC – Cancellation of South Lakeland District Association meeting on 26/11/20 (emailed to Cllrs 10/11/20)
- l. SLDC – Update on Local Plan review (emailed to Cllrs.12/11/20)
- m. Cumbria Police – Operation Horizon (county lines drug operation) report Nov 2020 (emailed to Cllrs.13/11/20)
- n. SLDC – Business grant scheme for lockdown closure goes live (emailed to Cllrs16/11/20)
- o. CALC – Annual public consultation survey from the Office of the Police and Crime Commissioner / Cumbria Constabulary (emailed to Cllrs.20/11/20)
- p. CCC – Temporary road closure – White Lane, Woodhouse 13/12/20 (emailed to Clls.23/11/20)
- q. Tim Farron – Invitation to join food share scheme presentation on 30/11/20 (emailed to Cllrs.23/11/20)

- r. SLDC – Message from Locality & Customer Services teams (emailed to Cllrs.1/12/20)
- s. SLDC – Gift / hospitality declarations (emailed to Cllrs.1/12/20)
- t. SLDC – Consultation starts on changes to level of Council Tax discounts and premia on empty properties (emailed to Cllrs.1/12/20)
- u. SLDC – Link to SLDC council meeting agenda 8/12/20 (emailed to Cllrs.1/12/20)
- v. SLDC – Free parking in the run-up to Christmas (emailed to Cllrs.1/12/20)
- w. Power for People – Webinar on 9/12/20 re Local Electricity Bill (emailed to Cllrs.2/12/20)
- x. CALC – November / December 2020 newsletter (emailed to Cllrs 9/12/20)

105/20 Westmorland Gazette – Matters from this meeting to be reported for the Westmorland Gazette:

- B4RN – report on the progress to date and the availability for residents to still opt in.
- To announce the installation of the defibrillator in the telephone kiosk bought by the Council

106/20 Items for Information- *no decisions or action permitted*

None

107/20 Items for consideration for a future agenda

- Presentation on Dark Skies – possibly Include on 2021 Annual Parish Meeting agenda
- Discussion as to how the parish coped with the pandemic
- “What’s Back On in Heversham” – when possible to produce
- Promotion of Wild Flowers and Wildlife – village meeting in Spring 2021
- Heversham Village Heritage Exhibition – consultation in Spring 2021
- Celebration of the B4RN installation – possibly at the 2021 Annual Parish Meeting

108/20 Date of next meeting

It was agreed that if possible the next meeting of the Parish Council will be held on Thursday 11 February 2021 and will commence at 7.30pm in The Athenaeum, Leasgill. Otherwise the meeting will be held using the Zoom platform. This will be the first meeting in 2021 and subsequent meetings will be held on 11 March, 8 April, 13 May, 10 June, 8 July, 16 September, 14 October, 11 November and 9 December

The meeting closed at 9.05 pm

