

## HEVERSHAM PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend the Annual Meeting of the Parish Council to be held on 12 May 2016 at 7.30pm; in the Athenaeum, Leasgill for the purposes detailed in the following:

### A G E N D A

1. **Declarations of Acceptance** – to receive the Declarations of Acceptance of Office forms from the members of the Council.
2. **Election of Chairman** – to elect a Chairman for 2016/17.
3. **Declaration of Acceptance/Chairman** – the Chairman to sign the Declaration of Acceptance of Office of Chairman form for 2016/17.
4. **Election of Vice-Chairman** – to elect a Vice-Chairman for 2016/17.
5. **Apologies** - to receive apologies with reasons for absence.
6. **Minutes** - to authorise the Chairman to sign the minutes of the meeting held on 14 April 2016 as a true record.
7. **Matters Arising from the Minutes.**
  - Greivegate stone
  - Parish Land
  - Old Railway
  - Pudding Party and Beacon
  - South and North end garden improvements
  - Website
8. **Declarations of Interest** - To receive declarations of interest by members in respect of items on this agenda. (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).
9. **Planning** - To receive and consider the following planning application which has been submitted to SLDC since the last meeting :
  - SL/2016/0265 High House, Woodhouse. Replacement single storey extension.
10. **Public Participation**
  - i) Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda;
  - ii) To receive any report on behalf of Kendal Rural Policing Team;
  - iii) To receive any relevant matters from District Councillor A Rawlinson;
  - iv) To receive any relevant matters from County Councillor R Bingham
  - v) To receive the footpath report.
  - vi) To receive the Athenaeum financial report up to 30th April 2016.
11. **Neighbourhood Plan** - To agree the submission to SLDC of the Heversham and Hincaster Neighbourhood Plan and it's supporting documentation.
12. **Finance.**
  - a) To note any receipts: Precept £8489.06; Parish Council VAT refunds £179.27 & £341.70.
  - b) To authorise payments:

- Calc subscription £214
- Annual playground inspection fee, £156.06.
- A Hartley, internal auditor, £50.
- To review the insurance cover is adequate before authorising: Zurich Insurance Renewal Premium £461.33.
- The Athenaeum, VAT, £341.70.

**13. Playground** - To receive the Annual Playground Inspection report and decide on any action required.

**14. LAP** To decide how to gather the information on the A & B roads (minute 32/16) as requested.

**15. Parish Land** - To review the arrangements for the stocking of the 'Field of Dreams' for 2015/16.

**16. Appointment of Representatives** – to appoint representatives for the following Working Groups and outside bodies :

Heversham Playground (one Representative)

Leasgill Quarry Working Group.(comprising of three Representatives from Heversham Parish Council and two from Milnthorpe Parish Council)

South Westmorland Local Area Partnership (Representative and Deputy Representative);

Athenaeum Committee (two Representatives);

Broadband Champions (one Representative)

Heversham & Hincaster Neighbourhood Plan Working Group (up to 8 Representatives).

**17. Policies and Procedures** - to note the Standing Orders, Financial Regulations, Complaints Procedure, Press/Media Policy, Code of Conduct and the Procedures for handling requests made under the Freedom of Information Act 2000 documentation has been emailed to Councillors.

**18.** To acknowledge the Clerk's resignation and to make arrangements to find a replacement.

**19.** To consider changing the meeting night to Monday.

**20. Correspondence.**

a) Notice of Natural England's meetings about the development of the coastal path to Silverdale. (Emailed to Cllrs. on 15/4/16)

b) CALC Agenda for meeting on 9th June 16, plus previous Minutes.(To Cllrs on 28/4/16).

c) H & H Land and Property charter surveyors advise of staff changes.

d) Clerk and Council's Direct publication.

**21. Date of Next Meeting** - To note the date of the next Parish Council meeting will be 9th June 2016.

Signed:

Denise Challenor

Clerk to Heversham Parish Council

01524 761824.

