

HEVERSHAM PARISH COUNCIL

Unconfirmed Minutes of the Parish Council meeting held on **Thursday 14 November 2019** at 7.30pm in the Athenaeum, Leasgill

Present – Cllrs. Brian Rendell (Chairman), Peter Clarke, Adrian Bland, Gordon Capstick (from 7.45pm) and Tom Grindey; District Cllr. Kevin Holmes (from 8.30pm); the Clerk and four members of the public

150/19 Apologies

Apologies were received from Cllrs. Iain Richards and Adele Shepherd (reasons noted) and County Cllr. Roger Bingham

151/19 Declarations of Interest

Cllr. Grindey declared an interest with regard to the payment to Martin Tyson Ltd and the Contractor's tender document for 2020 – both in item 163/19

152/19 Minutes

Resolved that the minutes of the meeting held on 10 October 2019 be confirmed as a true record and be signed by the Chairman

153/19 Public Participation

- a) One member of the public present expressed the objections of himself and his neighbours to planning application SL/2019/0871. The Council stated that it would take account of these comments when dealing with the matter under item 156/19
- b) Two members of the public present expressed their support for a defibrillator to be fitted in the BT Payphone as an alternative use instead of removal. The Council stated that it would take account of these comments when dealing with the matter under item 162/19

154/19 Ongoing Items

- B4RN: Progress was being made and the route from the school to the church was awaited. It was agreed to pay a subscription to Parish Online of £75 plus VAT
- Conversations about the village in the 2030s: At the meeting held on 24 October it was agreed to ask the Council to consider hosting an open meeting in 2020 re housing associations and housing trusts. The Council agreed to do this. A small group was dealing with the desire to establish a Heversham Hub newsletter listing activities, contacts, etc. Social media was also being considered and an open session was to be held in February with adjoining parishes
- Promotion of Flowers and Wildlife: A report had been circulated by Cllr. Richards. It was agreed to leave consideration of this until Cllr. Richards was present
- Celebration of VE Day 75 on 8 May 2020: A power point display of historic village photographs was suggested. It was agreed that the Council would provide refreshments and that an advert be placed in the February Parish News

155/19 Reports

- a. The Clerk read the report which had been received on behalf of the Kendal Neighbourhood Policing Team. There had been a theft from a dwelling in Heversham since the last meeting. Attention was drawn to a rural crime trend with the theft of quad bikes and machinery from farms and outbuildings
- b. District Cllr. K. Holmes reported with regard to the ongoing negotiations re the replacement bus service 552, which would run between Arnside and Kendal via Milnthorpe, Heversham and Levens. He confirmed that he would grant £500 from his locality budget towards the playground
- c. There was no report from County Cllr. Bingham as he had sent his apologies due to his hospitalisation. The Council expressed its hope for his speedy recovery
- d. The Athenaeum: The Cake Bake on 13 October had raised £123. It was noted that the financial report for the quarter ended 31 October 2019 had been received and emailed to the Cllrs. before the meeting

156/19 Planning

- i) It was noted that the following planning applications had been approved by SLDC since the last meeting:
 - SL/2019/0555 Bank House, Leasgill**
Conversion and extension of commercial floorspace into two residential units
 - SL/2019/0726 Dallam School**
Reserved Matters with regard to the erection of two dwellings and alterations to car park
- ii) It was **resolved to object** to the following planning application which had been submitted to SLDC and circulated to the members of the Council since the last meeting:
 - SL/2019/0871 Little Depthwaite Farm, Woodhouse, Heversham**
New access to the highway
The Council **objects** because it has concerns with regard to highway safety – there are already problems with traffic on this road – and with regard to the possibility of the nearby bridge being damaged or weakened as a result of use by heavier / larger vehicles or increased traffic.

157/19 Highways/Footpaths/Trees

Highways - Cllr. Grindey had no further comment to make re dropped kerbs. Cllr. Rendell had made a request on the County Council management system for a repair to the kerb at the bottom of Woodhouse Lane near the Church and this had been dealt with immediately. The Clerk was asked to request Pandora to amend the angle of the speed indication device so that it registered the speed of vehicles earlier than at present

Footpaths/Tracks – A meeting was to be held early in December with regard to publishing up to date versions of the footpath guides and providing new finger posts

Trees – It had been decided to withdraw the application to SLDC with regard to the parish tree planting scheme as St. Peter's Church had been offered all the trees they had requested

158/19 Playground Report

- i) Cllr. Rendell had inspected the playground since the last meeting and continued to monitor the equipment
- ii) The inspections until the next meeting were to be carried out by Cllr. Rendell
- iii) It was **resolved** to purchase a basket swing and an activity centre from Creative Play (UK) Ltd at a cost of between £7,500 and £8,000. Leasgill Quarry Trust had agreed a grant of £4,000; District Cllr. K. Holmes had offered £500 from his locality budget; and it was agreed to ask the Rhoda Thompson Trust if they would be prepared to grant 50% of the difference with the Council paying the other 50% and any incidental costs

159/19 Enhancement of the Village

It was agreed that this item was covered by the conversations about the village in the 2030s

160/19 Parish Notice Boards

It was agreed that Cllr. Clarke monitor the use of the notice board at the bottom of Woodhouse Lane and remove items as necessary

161/19 Residents Only Parking between the Church and Dallam School

It was agreed that the Clerk ask Cllr. Shepherd to request permission from the relevant householders to erect signs saying for example "Heversham Parish Council request you to park responsibly"

162/19 BT Payphone Removal / Alternative Use

It was agreed to notify SLDC / BT that the Council is interested in taking over the payphone box and that the Council pursue its alternative use as a location for a defibrillator. As a first step Cllr. Clarke agreed to ask Dallam School if they would consider relocating their Boarding House defibrillator into the phone box as it seemed that it would be almost as accessible to the school whilst also being accessible to the public and would avoid the cost of a new one. Cllr. Grindey was willing to be in charge of the project and would enquire as to the cost of a new defibrillator and any available grants

163/19 Finance

- a) The following receipt was noted:
Rhoda Thompson Trust – grant re speed indication device - £1,391.50
- b) The following payments were approved:
Andrew Kitching – hedge cutting - £58.06– cheque 503
M R Richardson – salary to 31/10/19 and expenses to date - £1,170.93 – cheque 505
HMRC – PAYE re M R Richardson - £257.80 – cheque 506
Parish Online – subscription re B4RN - £90.00 – cheque 507
Martin Tyson Ltd – grass cutting and village maintenance - £1,050.00 - cheque 509
- c) **Resolved** that the Contractor's tender document for 2020 which had been received in the amount of £1,135 be accepted. Cllr. Grindey had withdrawn from the room for this item
- d) The appointment of Jean Airey as internal auditor for 2019/20 was confirmed
- e) The Clerk informed the Parish Council as necessary under his contract of employment that he had resigned from the position of Parish Clerk to Milnthorpe Parish Council
- f) Cllrs. Rendell and Clarke reported that they had carried out the Clerk's annual appraisal and that his work was considered to be thorough and efficient and performed with skill and diligence. They recommended and it was **resolved** that the Clerk's pay rate be moved from spinal column point 17 to point 18 from 1 April 2020 with annual increases thereafter in the spinal column point range 18-23. The Clerk had withdrawn from the room for this item
- g) **Resolved** that it be noted that the closing bank balance at 31 October 2019 was £15,621.54 which had been reconciled with the bank account and that the bank statement be counter-signed by the Chairman
- h) The Clerk presented the receipts and payments report for the half year to 30 September 2019 together with the draft budget for 2020/21 including the proposed parish precept for consideration before finalisation at the December meeting
- i) The Clerk reported that it was necessary to amend the website to conform to the European accessibility standard which will come into effect in September 2020. A2A had quoted £50 to do this work and the Council agreed the quote. A2A had also recommended that the Council obtain an SSL certificate for the website at a cost of approx £40 per annum. This would remove the "not secure" notice on the website. The Clerk was asked to look into this and report back to the next meeting

164/19 Correspondence– to note any other correspondence received and not included as an item on this agenda and decide upon any necessary action:

- a. SLDC – Agenda for Standards Committee meeting on 15/10/19 (emailed to Cllrs.8/10/19)
- b. CALC – Planning training sessions (emailed to Cllrs.11/10/19)
- c. Arnside Parish Council – 552 cessation of bus route petition (emailed to Cllrs.12/10/19)
- d. CALC – Paperwork for next District Association meeting on 28/11/19 (emailed to Cllrs.14/10/19)
- e. CALC – Neighbourhood Planning & Health and Well Being article – legal update (emailed to Cllrs.15/10/19)
- f. CALC – Policy consultation – independent review into local government audit (emailed to Cllrs.23/10/19)
- g. CALC – Update for local councils – VE Day 75 (emailed to Cllrs.23/10/19)
- h. CALC – Parish and town council eco/sustainability projects (emailed to Cllrs.23/10/19)
- i. CALC – Training until 31 Dec 2019 (emailed to Cllrs.25/10/19)
- j. CALC – 2019 Annual Report and AGM papers (emailed to Cllrs.30/10/19)
- k. CALC – North West Coastal Access October 2019 update (emailed to Cllrs.6/11/19)
- l. Charity Commission – Guidance on general election matters (emailed to Cllrs.7/11/19)

m. CCC – Replacement 552 service (emailed to Cllrs.7/11/19)

n. CALC – ACT Gazette newsletter Autumn/Winter 2019 (emailed to Cllrs.8/11/19)

The Clerk reported that he had received “thank you” letters from Plumtree Housing Association Ltd and St Peter’s PCC with regard to the grants awarded by Leasgill Quarry Trust

165/19 Westmorland Gazette – Matters from this meeting to be reported for the Westmorland Gazette:

- None

It was noted that Dorothy Maudsley was retiring as community reporter and new reporting arrangements would apply in future

166/19 Items for Information- *no decisions or action permitted*

- The work by Dallam School on the Leasgill Campus was drawing to an end and the initial use of the Campus would be as a conference and resource centre
- The village poppy appeal had raised £623

167/19 Items for consideration for a future agenda

- None

168/19 Date of next meeting

The next meeting of the Parish Council will be held on Thursday 19 December 2019 and will commence at 7.30pm in The Athenaeum, Leasgill.

The meeting closed at 9.40 pm