

HEVERSHAM PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend the Annual Meeting of the Parish Council to be held on **Thursday 11 May 2023** at 7.30pm in The Athenaeum, Leasgill for the purposes detailed in the following agenda

A G E N D A

1. **Apologies**
To receive apologies with reasons for absence
2. **Resignation of Councillor**
To receive the resignation of Cllr. Shepherd
3. **Election of Chair**
To elect a Chair for 2023/24
(Vice-Chair to chair the meeting until a new chair is elected)
Chair to sign Declaration of Acceptance of Office
4. **Election of Vice-Chair**
To elect a Vice-Chair for 2023/24
Vice-Chair to sign Declaration of Acceptance of Office
5. **Minutes**
To authorise the Chair to sign the minutes of the meeting held on 13 April 2023 as a true record
6. **Declarations of Interest**
To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)
7. **Requests for Dispensation**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
8. **Public Participation**
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
9. **Ongoing Items**
 - i) Climate Emergency Working Group including reviewing the discussion at the annual parish meeting and considering action by the Council and/or priorities for the next year for the Working Group
 - ii) Queen's Platinum Jubilee Tree Scheme – plaque
 - iii) Extension of 50 mph limit to Levens Bridge
 - iv) Field of Dreams
 - v) Pop-Up Pub "What's On" noticeboard
 - vi) Buses – Fares and Routes
10. **Reports**
 - To receive any report from the Westmorland and Furness Councillor
 - To receive any relevant information from The Athenaeum
11. **Planning**
 - i) To note that the following planning applications have been submitted to SLDC and circulated to members of the Council since the last meeting:
 - PN/2023/0045 College Green Farm, Heversham**
Application to determine if prior approval is required for a new agricultural storage (silage) building
 - SL/2023/0255 Heversham House, Heversham**
Revised elevations, stonework details and window openings attached to planning permission SL/2020/0917 (change of use from residential care home (use class 2) to single dwelling (use class 3), alterations to the vehicular access, extensions and alterations, erection of detached garage, erection of retaining walls and removal of trees to the western boundary)
 - ii) To note any planning applications received and circulated to members of the Council since publishing the agenda
 - iii) To note that no planning applications have been notified as approved by SLDC since the last meeting
 - iv) To receive any report from the Neighbourhood Plan group
12. **Highways / Footpaths / Trees and Woods**
 - a. To consider any Highways matters
 - b. To receive any report from the Working Group for footpaths/tracks
 - c. To consider any trees and woods matters
13. **Playground Report**
 - i) To inform the council of the condition of the playground at the weekly inspections
 - ii) To record who will be making the inspections until the next meeting
 - iii) To receive a report regarding repairing and replacing the playground fencing

14. **Village Tidy**
To discuss future arrangements
15. **Coronation of King Charles III**
To review the celebrations
16. **Matters raised at the Annual Parish Meeting**
To discuss any matters not included earlier on the agenda
17. **Parking around the Church**
To discuss
18. **Appointment of Representatives**
To appoint representatives for the following outside bodies and Working Groups for 2023/24:
Leasgill Quarry Trust (three representatives)
Athenaeum Committee (two representatives)
District Association (one representative)
Footpaths and Tracks (one representative)
19. **Finance**
 - i) To note there have been the following receipts since the last meeting:
SLDC precept - £13,681.85
SLDC precept grant - £173.15
SLDC – community infrastructure levy - £746.87
 - ii) To note any receipts since publishing the agenda
 - iii) To approve the following payments:
M R Richardson – salary & expenses to 30/4/23 - £1,506.14
HMRC – PAYE re M R Richardson - £320.80
Zurich Municipal – annual insurance to 31/5/24 - £497.09
Npower – street lighting electricity April 2023 - approx £110.00
M R Richardson – pop-up pub “What’s On” noticeboard - £162.00
M R Richardson – defibrillator pads - £71.94
 - iv) To approve any payments due since publishing the agenda
 - v) To receive the receipts and payments report for the year ended 31 March 2023
 - vi) To note the bank balance at 30 April 2023 and authorise the Chair to counter-sign the bank statement
20. **Correspondence** – to note any other correspondence received and not included as an item on this agenda and decide upon any necessary action:
 - i) Further climate change information and updates
 - ii) Further community resilience information
 - iii) CALC – Green Space 2 Grow support pack (updated 21/4/23) (emailed to Cllrs. 21/4/23)
 - iv) CALC – Agenda & attachments for Special General Meeting to approve draft Memorandum of Articles of Association for a private company limited by guarantee (emailed to Cllrs.27/4/23)
 - v) Power for People / Tim Farron MP – Request for support for community renewable energy in Energy Bill (emailed to Cllrs.3&4/5/23)
 - vi) CALC – Police, Fire & Crime Commissioner’s support services survey (emailed to Cllrs.4/5/23)
 - vii) Cumbria Police – South Lakes Focus April 2023 (emailed to Cllrs.5/5/23)
21. **Westmorland Gazette** - to identify any relevant matters from this meeting to be reported for the Westmorland Gazette
22. **To note any ‘Items for Information’** - *no decisions or action permitted*
23. **To receive items for consideration for a future agenda:**
 - i) Management of the lack of coterminosity between health and social care in order to ensure effective integrated care for parishioners

Date of next meeting - to confirm the next meeting of the Parish Council will be held on Thursday 8 June 2023 at 7.30pm in The Athenaeum, Leasgill

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5 May 2023

